

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
October 2, 2007 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kenneth Hart, Board member, presided No other Board members were present

Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

Participants

1. The Home Improvement Company LLC
File Number 2007-01809 (Disc)
(NO DECISION MADE)

Josephine Strulson – R
Sharon Perez – C
Vicky Moody – W

- 2 Warren's Plumbing & Heating Inc
File Number 2007-01581 (Disc)
(NO DECISION MADE)

Jung Kim – R

- 3 Walter H Litchford Jr
t/a S & Q Residential Services
File Number 2006-05272 (Disc)
(NO DECISION MADE)

James Bohannon – W

- 4 James Pitt III
t/a JP-4 Construction
File Number 2007-03382 (Disc)
(NO DECISION MADE)

Pitt – R
Margaret George-Ayers – C

5. Demarco Services Inc.
File Number 2007-03164 (Disc)
(NO DECISION MADE)

None

6. Apple Valley Pool & Relaxation Center LLC
File Number 2007-03540 (Disc)
(NO DECISION MADE)


Cynthia Cornwell – W

The meeting adjourned at 2:05 p m

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Jay W. DeBoer, Secretary

COPY TESTE:

Custodian of Records


**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

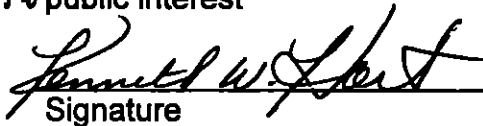
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Kenneth Hart
2. Title. Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on October 2, 2007
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

 (b) I am able to participate in this transaction fairly, objectively, and in the public interest


Signature

October 2, 2007
Date